



LEGAL EDUCATION BOARD

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LEB MEMORANDUM ORDER (LEBMO)

No. 18

Series of 2018

Subject: **GUIDELINES ON CANCELLATION OR SUSPENSION OF CLASSES IN ALL LAW SCHOOLS**

Pursuant to the Supervisory and Regulatory Powers granted to the Legal Education Board (LEB) by virtue of Republic Act No. 7662, entitled the “Legal Education Reform Act of 1993” over all law schools in the country, and consistent with Executive Order No. 66 “Prescribing Rules on the Cancellation or Suspension of Classes and Work in Government Offices due to Typhoons, Flooding, Other Weather Disturbances, and Calamities,” the following guidelines on suspension of classes in times of inclement weather, flooding and other disasters or calamities are hereby issued by virtue of Resolution No. 2018- 344, adopted by the Legal Education Board during its 93rd En Banc Meeting on August 29, 2018.

- 1) General Policy and Rationale. – Pursuant to the declared policy of the State to uphold the people’s constitutional rights to life, health, and safety, especially during disasters and calamities, the LEB shall streamline the procedure on the cancellation or suspension of classes in all law schools in times of inclement weather, floods and other calamities to safeguard the lives and property of the law students and faculty from unnecessary dangers.
- 2) Scope. – These guidelines shall govern the suspension of classes in all law schools in the country due to typhoons, monsoons, inclement weather, flooding, civil disturbances and other disasters or calamities.
- 3) Guidelines. – The following guidelines shall be observed by all law schools, both public and private:
 - a. Automatic National Cancellation/Suspension of Classes
 - i) When the Office of the President declares the suspension of classes due to inclement weather, flooding and other disasters or calamities in specifically stated affected areas, classes in all law schools shall be automatically cancelled or suspended.
 - ii) When Signal No. 3 is raised by PAGASA, classes in all law schools shall likewise be automatically cancelled or suspended.
 - b. Localized Cancellation/Suspension of Classes
 - i) In the absence of a Presidential declaration or of a typhoon signal warning from PAGASA, localized cancellation or suspension of classes shall govern by virtue of the supervisory powers of Local Government Unit (LGU) over schools within its territory. When the LGU where the law school is situated declares the suspension of classes, classes in the law school shall be automatically cancelled or suspended.

- ii) All public and private law schools are directed to communicate promptly with their respective LGUs for any declaration of cancellation or suspension of classes.
- c. Higher Educational Institution (HEI), State University and College (SUC), Local University and College (LUC) and Law School (LS) Cancellation/Suspension of Classes.
- i) HEIs, SUCs, LUCs and LSs, through the President, Chancellor, or Dean, are encouraged to issue an announcement on the cancellation or suspension of classes upon its declaration by the National or Local Government; *provided however*, that notwithstanding the lack of announcement from the HEIs, SUCs, LUCs, and LSs, classes are deemed automatically cancelled or suspended based upon any National and/or Localized declaration of cancellation or suspension of classes, *provided finally*, that in no way may a Professor or Lecturer require any law student to attend classes when the cancellation or suspension of classes has already been declared by the aforementioned government authorities.
- ii) In the absence of any National and/or Localized cancellation or suspension of classes, the President or Dean, when the surrounding circumstances so warrant, may declare, based on his/her discretion, the cancellation or suspension of classes.
- iii) Cancellation or Suspension of faculty and administrative work in the Law School shall be within the discretion of the President of the HEI.
- d. Even without the suspension of classes, students who are unable to report to class due to inclement weather or other disasters or calamities shall be given consideration and be allowed to make up for the missed class.
- 4) Noncompliance. – Failure to comply with any provision of this Memorandum Order shall be subject to the appropriate administrative sanctions pursuant to LEBMO No. 1 and No. 2.
- 5) Separability Clause. – If any part of this memorandum order is declared invalid, all other provisions shall remain valid and effective.
- 6) Effectivity. – This Guidelines shall become effective fifteen (15) days after its publication in a newspaper of general circulation and deposit of a copy in the National Administration Registrar of the University of the Philippines Law Center.

Issued under the seal of the Legal Education Board this October 5, 2018 in Quezon City, Philippines.


EMERSON B. AQUENDE
Chairman