



Republic of the Philippines
Legal Education Board
Ground Floor, Red Cross Bldg., Carlos P Garcia Ave.,
UP Diliman, Quezon City
Tel. No.: (02) 929-6929

LEB MEMORANDUM CIRCULAR

No. 53

March 04, 2020

**Subject: GUIDELINES FOR THE CONDITIONAL ADMISSION/ENROLLMENT IN THE
1ST SEMESTER OF THE ACADEMIC YEAR 2020-2021**

Considering the decision of the Legal Education Board *En Banc* during its meeting on February 24, 2020, to defer the administration of the Philippine Law School Admission Test (PhiLSAT) scheduled this coming April, 2020 for reasons of public health concerns arising from the COVID-19 and for logistical considerations, the Legal Education Board (LEB) hereby promulgates the following guidelines for the conditional admission/enrollment in the 1st semester of the Academic Year 2020-2021:

1. **Conditional Admission and Enrollment.** – Anyone intending to begin studies of the basic law course in the First Semester of Academic Year (AY) 2020-2021 who has not yet taken the PhiLSAT may be conditionally admitted by the law school and enrolled in the basic law course in the First Semester of AY 2020-2021, subject to the provisions of this Memorandum Circular. This Memorandum Circular shall not apply to students who had previously taken the PhiLSAT.
2. **Conditions.** – The conditional admission and enrollment pursuant to this Memorandum Circular shall be subject to the following:
 - a) The students shall take the next scheduled PhiLSAT (September/October, 2020);
 - b) If, for any reason, the student fails to take this scheduled PhiLSAT, his/her conditional enrollment in the law school shall be automatically revoked and the student shall be barred from enrolling in any law school in the following semester;
 - c) The student whose conditional enrolment is subsequently revoked shall not be entitled to reversal of school fees assessed and/or refund of the school fees paid;
 - d) The student shall execute a sworn undertaking, and submit the same together with his/her application for admission/enrollment to the law school of his/her choice. The UNDERTAKING shall expressly agree to the foregoing conditions. The form for the UNDERTAKING is attached as “Annex A”.
3. **Report on Conditional Admission/Enrollment of Students.** – Law schools conditionally admitting/enrolling freshman law students must submit to the LEB before the mid-terms examination, a list jointly signed by the Dean and the Registrar of the admitting law school of conditionally admitted/enrolled freshman/first-year law students, with copies of their UNDERTAKING. The form

of the Report on Conditional Admission/Enrollment of Students is attached as "Annex B".

4. Fees – No fees shall be charged to the conditionally admitted/enrolled students under this Memorandum Circular.

For the guidance of all concerned.


COMMISSIONER ZENAIDA N. ELEPAÑO
Officer-In-Charge, LEB