



## LEGAL EDUCATION BOARD

G/F, Philippine Red Cross Building  
Pres. C.P. Garcia Avenue, UP Campus  
Diliman, Quezon City 1101

### LEB MEMORANDUM CIRCULAR (LEBMC)

No: 19 (July 25, 2018)

Subject: **GUIDELINES FOR THE LIMITED CONDITIONAL ADMISSION/ENROLMENT IN THE 1<sup>ST</sup> SEMESTER OF THE ACADEMIC YEAR 2018-2019 ALLOWED FOR THOSE WHO HAVE NOT TAKEN THE PHILIPPINE LAW SCHOOL ADMISSION TEST (PhiLSAT)**

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The Legal Education Board (LEB) *En Banc* through the resolutions issued during its 90<sup>th</sup> and 91<sup>st</sup> meetings held on July 11, 2018 and July 25, 2018, respectively, is allowing limited conditional admission/enrolment of freshmen students in the basic law course this Academic Year (AY) 2018-2019. For the guidance of law schools and prospective law students, please refer to the guidelines below.

1. *Period of conditional admission/enrolment* – The conditional admission/enrolment of freshmen students in the basic law course shall be allowed in the 1<sup>st</sup> Semester only of the AY 2018-2019. The conditional nature of the admission/enrolment of the affected students shall be either regularized or nullified/revoked before the end of the semester.
2. *Applicants who may be conditionally admitted/enrolled* – Only applicants to the basic law course who have never previously taken the PhiLSAT may be conditionally admitted/enrolled as freshmen students in the basic law course. Those who have previously taken the PhiLSAT but have scored below the prescribed passing/cut-off score may not be conditionally admitted/enrolled as freshmen law students.
3. *Law schools qualified to conditionally admit/enroll freshmen law students* – For a law school to be qualified to conditionally admit/enroll freshmen law students who have not taken the PhiLSAT, it must meet the following requirements:
  - a. Have a passing rate in the 2017 bar examinations for new/first time examinees of not less than 25%;
  - b. Updated in the filing of the Law School Information Report (LSIR), and report on admission of freshmen law students required under Section 12 of LEBMO No. 7; and
  - c. The President or the School Head of the institution to which the law school forms part has notified the LEB of its intention to conditionally admit/enroll freshmen law students.
4. *Applicable conditions* – The following conditions shall bind both the conditionally admitted freshmen law students and the admitting law schools:
  - a. The student shall take the September 23, 2018 PhiLSAT;

- b. If the student passes the September 23, 2018 PhiLSAT, his/her conditional admission/enrolment shall be regularized and allowed to proceed with law studies until graduation, subject to the academic and disciplinary regulations of the law school. However, if the student misses to take the test or incurs a failing score, his/her conditional admission/enrolment shall be nullified/revoked with no credit for the subjects taken;
  - c. The student shall be entitled to a full refund of the fees paid to the law school if he/she incurs a failing rating in the September 23, 2018 PhiLSAT;
  - d. The law school shall require the student to execute under oath a written undertaking of the foregoing conditions for his/her conditional admission/enrolment.
5. *Reportorial requirement of the law school* – Law schools conditionally admitting/enrolling freshmen law students must submit the following reports:
  - a. Before mid-term examinations, a list jointly prepared by the Dean and the Registrar of the conditionally admitted/enrolled freshmen law students, with copies of their Undertakings; and
  - b. On or before January 31, 2019, a list jointly prepared by the Dean and the Registrar of the conditionally admitted/enrolled freshmen law students who passed the April 23, 2018 PhiLSAT and whose admission were regularized.
6. *Non-compliance* – Non-compliance with the foregoing shall be considered as a violation of the minimum standards for the law program and shall be subject to the administrative penalties prescribed under existing regulations promulgated by the LEB.



**EMERSON B. AQUENDE**  
Chairman