



LEGAL EDUCATION BOARD

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LEB MEMORANDUM CIRCULAR

No. 23 (August 7, 2018)

For : ALL LAW SCHOOLS & PROSPECTIVE LAW STUDENTS

**Attention : Law School Deans
University/College Registrars
Admission Directors**

Cc : Association of Law Students of the Philippines

Subject : Collection of the PhiLSAT Certificate of Eligibility/Exemption by Law Schools from Applicants for Admission.

It has come to the attention of the Legal Education Board (LEB) that many law schools are collecting already the original copies of the PhiLSAT Certificate of Eligibility/Exemption (COE) from law school applicants even during the inception stage of the admission process, ie. at the time of submission of the application form. As many applicants usually apply in several law schools at the same time in order to have options, many prospective law students are prevented from applying in other law schools when their original COE is already collected by the first law school that they applied with.

However, LEBMO No. 7, Series of 2017, requires the collection or submission of the original copies of the PhiLSAT COE at the point of admission (meaning official acceptance as a law student), not at the point of application or as a requirement to merely take the admission test of a law school.

Accordingly, law schools, through the law deans and college/university registrars, are hereby directed **NOT TO COLLECT, OR REQUIRE THE SUBMISSION, OF THE ORIGINAL COPIES OF THE COE AT THE TIME OF FILING OF THE APPLICATION FORMS OR FOR PURPOSES OF TAKING THE ADMISSION TEST. THE COE IS TO BE COLLECTED AT THE POINT OF OFFICIAL ADMISSION.** For purposes of evaluation during the admission process, law schools may require instead the submission of photocopies of the COE.

Further, prospective law students are advised not to submit the original copies of their COE at the time of filing of application forms, and to report to the LEB any law schools collecting the original copies of the COE at the time of filing of the application forms.

For strict compliance of all concerned.


EMERSON B. AQUENDE
Chairman